



Miami-Dade Commission on Ethics & Public Trust

Preliminary Inquiry Report

Investigator: Manuel W. Diaz

Case No.: PI 13-002	Case Name: BCC Travel	Date Open: 6/7/13	
Complainant(s): n/a	Subject(s): BCC Travel		

Allegation(s):

An inquiry was opened to review the travel documents submitted by Miami-Dade County Commissioners for the first six months of 2013.

Relevant Administrative Orders:

Miami Dade County

Miami Dade County Administrative Manual.
Administrative order No.:6-1, Travel on County Business, Ordered 3/11/2003
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Investigation:

Documents Reviewed:

Miami-Dade County Deputy Mayor Edward Marquez was contacted and asked to facilitate the review of the travel documents submitted by Miami-Dade County Commissioners for the first six months of 2013. The Deputy Mayor complied and the following travel documents were reviewed.

Commissioner Bruno Barreiro

On March 13, 2013, the Commissioner traveled to Washington, DC for MDC.

All documents reviewed appear to be correctly submitted.

Commissioner Lynda Bell

On February 12, 2013, the Commissioner traveled to Tallahassee, FL for MDC.

On June 14, 2013, the Commissioner traveled to South East Asia for MDC.

On February 27, 2013, the Commissioner traveled to Washington D.C. for MDC.

All documents reviewed appear to be correctly submitted.

Commissioner Jose Diaz

On February 27, 2013, the Commissioner traveled to Washington D.C. for MDC.

On March 23, 2013, the Commissioner traveled to Tallahassee, FL for MDC.

All documents reviewed appear to be correctly submitted.

Commissioner Audrey Edmonson

On June 14, 2013, the Commissioner traveled to South East Asia for MDC.

All documents reviewed appear to be correctly submitted.

Commissioner Sally Heyman

On March 23, 2013, the Commissioner traveled to Los Angeles, CA for MDC.

On March 13, 2013, the Commissioner traveled to Tallahassee, FL for MDC.

On June 19, 2013, the Commissioner traveled to Tallahassee, FL and then to Washington, D.C. for MDC.

All documents reviewed appear to be correctly submitted.

Commissioner Jean Monestime

On May 29, 2013, the Commissioner traveled to New Orleans, LA for MDC.

On June 11, 2013, the Commissioner traveled to Washington D.C. for MDC.

All documents reviewed appear to be correctly submitted.

Commissioner Dennis Moss

On May 23, 2013, the Commissioner traveled to New Orleans, LA for MDC.

All documents reviewed appear to be correctly submitted.

Commissioner Rebecca Sosa

On March 18, 2013, the Commissioner traveled to Washington, D.C. for MDC.

On April 23, 2013, the Commissioner traveled to Tallahassee, FL for MDC.

All documents reviewed appear to be correctly submitted.

Commissioner Javier Souto

On January 29, 2013, the Commissioner traveled to Ft. Worth, TX and then to Spain for MDC.

All documents reviewed appear to be correctly submitted.

Commissioner Juan Zapata

On April 17-21, 2013, the Commissioner traveled to Colombia, S.A. for MDC.

On April 21, 2013, the Commissioner traveled to Orlando, FL for MDC.

On April 23, 2013, the Commissioner traveled to Tallahassee, FL for MDC.

All documents reviewed appear to be correctly submitted.

During the review it was noted that four of the Commissioners made out of country trips during the first part of 2013. Bell and Edmonson, to Southeast Asia, Souto to Spain and Zapata to Colombia SA.

Commission travel documents.

No documents were copied.

The originals of those documents reviewed were left with MDC Finance.

Miami Dade County Administrative Manual.

Administrative order No.:6-1, Travel on County Business, Ordered 3/11/2003

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Summary of Facts:

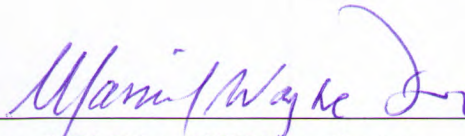
The COE opened a preliminary inquiry to review MDC Commissioner travel between January and June 2013.

During the period, ten of the thirteen Commissioners traveled representing MDC. Four of the Commissioners left the continental U.S. representing MDC.

All MDC travel documents that were reviewed were properly filed.

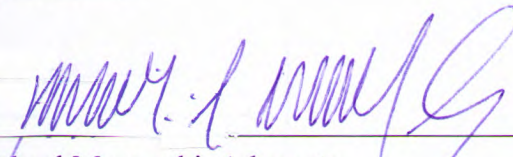
Conclusion:

Preliminary review of County Commissioner travel during the period in question. All process and procedures in MDC travel documents appeared to be complied with. Recommend no further action be taken in this matter.




Manuel W. Diaz, COE Investigator

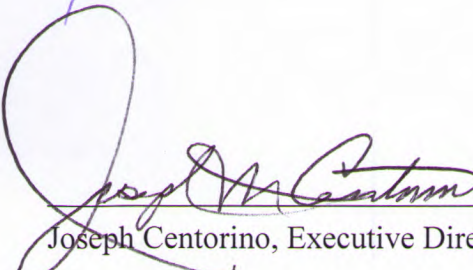
Approved by:



Michael Murawski, Advocate



Miriam S. Ramos, Deputy General Counsel



Joseph Centorino, Executive Director

4/21/14

Date

**CASE
CLOSED**

Date: 4/21/14